

About Simba Logistics Limited

Simba Logistics Ltd was established in 2008 and boasts a total fleet size of 150 heavy duty vehicles that ply the Dar es Salaam and the Central Corridors. Our transport fleet includes flatbeds, drawbars, and low beds. Most of the tractor heads in the fleet are HOWO SINOTRUK 6x4 coupled with 4 Axle Simba Trailer Drawbar Units. The company has a total of 220 employees.

Our main transport destinations are the Democratic Republic of Congo (Katanga), Zambia and Malawi via the Dar es Salaam Corridor and Democratic Republic of Congo (Kivu), Rwanda and Burundi via the Central Corridor.

Job Posting # **SLS-2017-003 (This is very important when applying)**

Vacant Positions

Human Resource Manager

Job Brief

We are looking for a skilled HR manager to oversee all aspects of Human Resources practices and processes. You will support business needs and ensure the proper implementation of company strategy and objectives. The goal is to promote corporate values and enable business success through human resources management, including job design, recruitment, performance management, training & development, employment cycle changes, talent management, and facilities management services.

Basic Responsibilities

- Develop and implement HR strategies and initiatives aligned with the overall business strategy
- Bridge management and employee relations by addressing demands, grievances or other issues
- Manage the recruitment and selection process
- Support current and future business needs through the development, engagement, motivation and preservation of human capital
- Develop and monitor overall HR strategies, systems, tactics and procedures across the organization
- Nurture a positive working environment
- Oversee and manage a performance appraisal system that drives high performance
- Maintain pay plan and benefits program
- Assess training needs to apply and monitor training programs
- Report to management and provide decision support through HR metrics
- Ensure legal compliance throughout human resource management

Requirements

- Proven working experience as HR manager or other HR executive
- People oriented and results driven
- Demonstrable experience with human resources metrics
- Knowledge of HR systems and databases

your trusted partner for the Dar es Salaam corridor

Plot 1000, Nelson Mandela Road, Dar es Salaam, Tanzania.

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- Ability to architect strategy along with leadership skills
- Excellent active listening, negotiation and presentation skills
- Competence to build and effectively manage interpersonal relationships at all levels of the company
- In-depth knowledge of labor law and HR best practices
- BS/MS degree in Law/Human Resources or related field or vice versa.
- Strong Legal Background so that the candidate can also attend court sessions on behalf of the company. (CMA Sessions and Drafting of Affidavits).
- Strong Verbal and Written Command of the English Language
- Strong Command in the use of Microsoft Word and Excel
- A minimum of 5-7 Years' experience working with private sector organizations who have more than 100 full-time employees on their payroll.

To apply, please visit our website on <http://www.simba-logistics.com/full-time-positions> and follow the instructions.

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